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To: Board of Selectmen  
From: William G. Keegan, Jr., Town Administrator  
CC: Assistant Town Administrator  
Date: June 10, 2010  
Re: Town Administrator's Report for June 8, 2010

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This week's report will focus on just a few items that I have been working on over the past two weeks.

1. Hiring Process for the Police Chief- With the pending retirement of Chief Weir at the end of this month, I have prepared a process for selecting the next Chief of the Department. The process is attached for your consideration and input.
2. Selection of a new Council on Aging Director- I indicated at the Board's last meeting that I would work toward a selection for this meeting. I have completed that process. My recommendation is also attached for the Board's confirmation.
3. ESCO- on Tuesday, the majority of the day was spent working on the details of getting the new ESCO agreement in place and the work under way. Town Council has been working with our two consultants- Beacon Integrated Solutions and Source One to get the details addressed at this time. Our plan is to start work the day following the release of students from the School Buildings.
4. Public Safety Study- Last week the Nancy Baker and I met with several of our management colleagues to learn about Public Safety measurements and study criteria that have been examined to determine the effectiveness of Public Safety services. The meeting was well attended and was very highly informative. As this is a project that we will be starting shortly, we wanted to get some important insight on what we can expect to see from studies of this nature.